

Dear parent / guardian / teacher,

You've booked a date for climbing at BergWerk.Berlin for your class or group and now with this checklist you can make sure before you get here that you've thought of everything!

<b>Date:</b>		
<b>Time:</b>	Climbing from : o'clock	until : o'clock
<b>No. of people:</b>	Climbing in the "BergWerk.mini" (ages 3+ , max. height 1.30 m):	children
	Climbing on the "Junior" course (min. 1.10 m, max. 1.30 m in height):	children
	Pupils climbing (min. 1.30 m and under 12 y.o):	children
	Pupils climbing (min. 1.30 m and under 12 y.o):	people
	Adults:	people
<b>Amount of advance payment:</b>	, - EUR	date paid:
<b>Notes:</b>		

Yes / No

- Are all my pupils taller than 1.30m? Then they can all climb in the main course of our climbing park ([BergWerk.Gipfelstürmer](#)). Do I have pupils under 12 years of age? Then I need an adult to actively accompany them while climbing. Optimal ratio is 1 accompanying person for every 5 children under 12.
- Have I transferred the advance payment? Payments should be made latest one week before climbing day. In case of later payments, please bring proof of payment as a precaution. Our bank details are:  
Commerzbank / IBAN: DE 06 1204 0000 0030 5540 02 7 BIC COBA DEFF XXX  
Reason for payment: *Name/ climbing day + time*
- Have I informed BergWerk.Berlin of the up-to-date number of people? No?!  
Then please promptly phone (030 / 99 27 43 73) or send an e-mail to [info@bergwerk.berlin](mailto:info@bergwerk.berlin).
- I have completely filled out the [CONSENT FORM](#), signed it and have it with me.
- I have suitable climbing clothes: Trainers, cool and comfortable clothes (not too warm). Climbing is indoors!
- It's best to leave jewellery, watches and other valuables at home. Then nothing can get lost.
- Allergy sufferers, asthmatics and diabetics: Please bring your medication with you and inform the instructor of your condition.
- Please set off in good time, so that you are at reception no later than 10 minutes before your start time.

**We look forward to your visit!**